

**19th-25th July 2025** Ponds Forge, Sheffield

Aquatics GB

NEXT GEN

CHAMPIONSHIPS





# **KEY CONTACTS**

Aquatics GB Contact Venue Contact Entries Administrator Contact

Issy Griffiths Ponds Forge International Barry Saunders

Aquatics GB Sports Centre national.entries@swimming.org

SportPark, 3 Oakwood Drive Sheaf Street
Loughborough Sheffield City Centre

LE11 3QF Sheffield isobel.griffiths@aquaticsgb.com S1 2BP

0114 223 3400

Website



Please see below guides for planning your trip to Sheffield:

Accommodation in Sheffield
Things to Do in Sheffield
Eating Out in Sheffield

# **KEY DATES AT A GLANCE**

Entries Open	Monday 19 <sup>th</sup> May
Entry Deadline (before late fee applies for Individual events)	Thursday 3 <sup>rd</sup> July @ 17:00
Final Entry Deadline	Friday 18th July @ midday
Training Date	Friday 18th July
Team Leader Meeting	Friday 18 <sup>th</sup> July @ 18:00
Competition Dates	Saturday 19 <sup>th</sup> July – Friday 25 <sup>th</sup> July

















# **ENTRY INFORMATION**

#### **GUIDE TO ENTERING ONLINE**

- 1. Following the closure of the qualifying window, entry invitations will be emailed out to the registered email addresses of all qualifying competitors. A full list will also be published on the online entry page for you to check.
- 2. Go to the appropriate online entry page (links provided below).

Olympic Pathway Entry System	<u>HERE</u>
Para Entry System	HERE

- 3. Enter your membership number or surname in the box or use the drop-down list to find your name.
- 4. Providing you have updated your photo, coach and height information in your <u>biog</u>, a list with the events you have qualified in will appear ticked.
- 5. Untick any events which you do not wish to enter.
- 6. Payment is via debit or credit card. You do not need a PayPal account to pay. Your entry will not be complete until you receive a confirmation of payment email from Paypal.

#### GUIDELINES FOR UPLOADING PHOTOS





 Use the headshot cropping tool on the Biogs site <u>here</u> to resize your headshot.

















If the photo is deemed to be unsuitable (either on the grounds of poor quality or wrong identity) entry into the event may not be permitted.

#### **ENTRY DEADLINE**

Competitors who wish to accept their invitation to compete must then ensure that their entry is received no later than the 'closing date' of 17:00 on Thursday 3<sup>rd</sup> July, accompanied by the appropriate entry fee, otherwise their invitation will be forfeited.

Those who fail to accept their invitation within this timescale but still wish to compete in individual events will be allowed to submit 'late entries' until 12:00noon on Friday 18th July 2025 for which the accompanying entry fee shall be twice that of the initial acceptance period.

Clubs must confirm their Team Event invitation(s) to compete by 17:00 on Thursday 17th July 2025. No late entry fee will be issued for Team Events following 17:00 on Thursday 3<sup>rd</sup> July.

#### **ENTRY FEES**

£17.00 per individual entry (£34 late entry fee). £32.00 per relay entry (not late entry fee). £6.00 for relay only accreditation (no late entry fee).

#### **BIOGS**

Please ensure all your Biogs information is updated prior to the entry deadline. This will ensure accurate information is used during the event by the in-venue and livestream commentators. Your Biogs account can be accessed here.

#### **ENTRY CONFIRMATION**

A list of processed entries for Olympic Pathway entries is available <u>here</u> for Olympic Pathway entries and <u>here</u> for Para entries.

The list for both Olympic Pathway and Para entries will be updated automatically.

Competitors are requested to check their entries carefully and inform the Entries Administrator **here** immediately if there are any errors.

















# **ACCREDITATION**

All competitors, coaches, chaperones and support staff must have a valid accreditation to gain access to athlete areas at the event. Accreditation is non-transferable and must always be worn when accessing athlete areas.

If the pass is forgotten, lost or mislaid, a replacement pass will be re-issued for a fee of £10.00 at the Sport Information Desk.

#### **ATHLETES**

Your accreditation will be sent to you by email in PDF format upon completion of your entry.

Please print and bring with you to the event where you can collect a pouch and lanyard from the Sport Information Desk.

If you are unable to find the accreditation link within the confirmation email, you can issue yourself a replacement via the links below:

Olympic Pathway Accreditations	<u>HERE</u>
Para Accreditations	HERE

#### COACHES, TEAM STAFF AND, CHAPERONES

All coaches, team staff and chaperones must have a valid photo to gain access to the pool deck. Applications for coach/chaperone passes will be charged at £26.00 per Aquatics GB Championships.

A valid DBS check, safeguarding qualification and fulfilment of the minimum qualification/requirement for the specific role (stated below) you are undertaking is required.

	Application Links
Swim England members	HERE
Scottish Swimming/Swim Wales members	<u>HERE</u>
Sports Science/Sports Medicine	<u>HERE</u>
International	<u>HERE</u>

















#### COMPETITOR INFORMATION

#### **SCHEDULE AND CONDITIONS**

The Schedule and Conditions for Aquatics GB Next Gen Championships are available on the Aquatics GB Website, please click HERE.

#### **TRAINING**

Training will be available from 08:00 - 20:00 on Friday 18<sup>th</sup> July and after the 1500m Freestyle events conclude on Saturday 19th July.

Final timings and details will be confirmed in the confirmation pack.

#### **SESSION TIMES**

- Morning and Afternoon session start times will be confirmed in due course.
- Finals will start at 17:00 across all days.

Estimated session finish times will be published following Thursday 3<sup>rd</sup> July.

#### TEAM LEADER MEETING

It is strongly recommended that a representative from all clubs with swimmers entered in this meet should attend the team leader meeting which will take place at 18:00 on **Friday 18th July** in the Skyline Suite at Ponds Forge.

Non-attendance could result in swimmers being disadvantaged or not able to compete due to them or their coach not being aware of any changes required for the running of the competition.

Timelines for finals sessions will be available following the team leader meeting.

#### **DBS/PVG and Safeguarding**

#### **Swim England**

All Swim England clubs and license applicants will have completed a DBS application regardless of any previous check carried out through another organisation unless this has been registered with the DBS Update Service www.gov.uk/dbs-update-service. If you hold a disclosure that has been registered with the DBS Update Service, and you have not yet given the Swim England written consent to check the status, please submit your original disclosure certificate along with a completed consent form to dbs@swimming.org. Please also email dbs@swimming.org for a DBS Update Service Consent form.

















#### **Scottish Swimming/Swim Wales**

For queries regarding PVG for Scottish Swimming members, please email <u>wellbeingprotection@scottishswimming.com</u>. For queries regarding DBS for Swim Wales members, please email <u>welfare@swimwales.org</u>.

**PLEASE NOTE:** Scottish Swimming, Swim Wales and International Poolside Passes must be created and sent manually. They will be sent out prior to the event if you have the appropriate Safeguarding checks and qualifications on file.

#### Minimum Qualification/Requirements (specific to accredited role)

- Coaches Coaching Qualification or Assistant Coach Certificate
- Team Manager Team Manager Training Module 1 or 2 Certificate
- Chaperone Club authorisation to be acting in loco parentis on behalf of the Club

**PLEASE NOTE:** It is the applicant's responsibility to ensure a DBS is in place and a pass has been purchased to attend the event. Under no circumstances will any person be allowed entry to accredited areas without the relevant safeguarding checks in place and pass issued.

Please email <u>british.events@aquaticsgb.com</u> if you have any queries.

Accreditations will be emailed to you in PDF format to print out and bring to the event, please ensure you print these before arriving at the venue. Pouches and lanyards will be provided.

#### START LISTS AND WITHDRAWALS

#### **Start Lists**

Start lists will only be available online and QR codes for start lists and results will be available around the venue and at the Sport Information Desk.

Withdrawals from Heats for all competition days must be made by 12 noon on the day before the day of competition. This includes the first day's events where withdrawals must be made by 12 noon on Friday 18<sup>th</sup> April.

















Finalists and reserves, not wishing to swim, shall notify the Chief Recorder of their intention to withdraw no later than 30 minutes after the conclusion of the last individual event in the Session in which they have qualified for the next round. The withdrawal shall be made via the official process.

Reserves will be released upon publication of the Finals start sheets.

#### **Withdrawals**

We are aware of previous incidents whereby athletes have had withdrawals submitted in their name which are false.

As a measure to prevent this from continuing to occur the following process will be used again as was introduced at the Aquatics GB Swimming Championships 2025.

Withdrawal of an athlete from either a heat or final of an event can only be carried out by a Team Staff member of the athlete's club who are in possession of a Coach, Team Manager or Chaperone event accreditation.

We encourage that accreditations are purchased early, once open, to ensure athletes can be withdrawn.

Once a relevant accreditation has been issued team staff will have access via a unique code to submit withdrawals.

#### **TICKETS**

Tickets will soon be available to purchase via See Tickets. More information on the sale of tickets will be communicated via our website and social media channels.



Instagram



X (formerly Twitter)



**Facebook** 



**Website** 

















#### RACE TO RECYCLE PROJECT



#### Recycle your pre-loved race suits!

We're introducing Race to Recycle – a pioneering initiative that not only supports athletes but also aligns with our commitment to sustainability.

Through Race to Recycle, we're creating a circular system where donated racing suits are either recycled or re-distributed to athletes who may otherwise struggle to purchase them. This ensures that high-performance kit continues to make an impact both in the pool and for the planet.

Our ask? Well, if you've got any old race suits you'd like to recycle, please bring them to the Aquatics GB Next Gen Championships and you'll find our donation drop-off point by the Sport Information Desk within the Ponds Forge International Sports Centre.

Visit **HERE** for further information on the project.











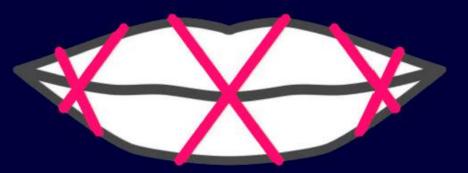






# **SEXUAL HARASSMENT**

# AGAINST SEXUAL HARASSMENT



Unwanted conduct of a sexual nature which has the purpose or effect of violating an individual's dignity, or creating an intimidating, hostile, degrading, humiliating or offensive environment.

# 4 Types of sexual harassment

### VERBAL/WRITTEN

- Remarks of a sexual nature about a person's clothing, personal behaviour or body
- Sexually explicit statements, questions, jokes or anecdotes
- Requesting sexual favours or dates
- Spreading rumours about a person's personal life
- Coercion of sexual activity by threat of punishment
- Excessive and unwelcome flirting

# **NON-VERBAL**

- Looking a person's body up and down Making derogatory gestures or facial expressions of a sexual nature
- Frequently following or standing too close to a person on
- Whistling or staring in a sexually suggestive or offensive

#### **PHYSICAL**

- Impeding or blocking a person's physical movement Inappropriate and unwanted touching of a person and/or
- Other inappropriate touching including kissing, hugging, patting, stroking or rubbing
- Playing music with offensive or degrading language
- Purposefully brushing up against another person

#### VISUAL

- Displaying sexually suggestive objects, pictures, cartoons, posters, calendars or computer screens
- Showing other people sexually suggestive text messages or emails
- Sharing sexually inappropriate images or videos such as pornography

Please speak up and contact speakup@aquaticsgb.com or alternatively leave a message on our confidential line 0808 1000 323

Individuals are encouraged to provide their details but may also choose to remain anonymous.

GB

















# FILMING AND PHOTOGRAPHY

#### FILMING AND PHOTOGRAPHY POLICY

Aquatics GB are aware of the wide range of devices including mobile telephones which have photographic and filming capabilities. This enables the capture of both static and moving images. It should be acknowledged that the majority of images taken within an Aquatics GB setting are appropriate and taken in good faith. However, images of children and adults can be misused, and sharing images widely without consent may betray a confidence or identify of a child or adult, which could present a risk of harm to that individual if common sense procedures are not followed.

Parents and carers of participants under the age of 18 who wish to take images are requested to focus on their own children as much as reasonably possible and to avoid including other children in images, particularly if those images are being shared with family and friends or through social media platforms. Whilst it is acknowledged that parents/carers wish to celebrate the achievements of their own children when taking part in aquatic events, it should be recognised and respected that other parents/carers may not wish for their child's image to be taken and shared in this way.

Aquatics GB encourage all spectators and participants at Aquatics GB events to make themselves familiar with the photography and filming arrangements for the event and be vigilant during that event.

Aquatics GB is committed to ensuring that all children who participate in Aquatics GB activities can take part in an enjoyable, safe environment and be safeguarded from harm. If you have any child safeguarding concerns at the event, please contact an Event Officer immediately to disclose your concerns.

#### **EVENT PHOTOGRAPHY AND FILMING**

This event **will be photographed and live streamed**. Static images will be displayed on the Aquatics GB website <a href="here">here</a>. They will be used to promote the sport at this event and events in the future. Moving images may be displayed at the venue and via live stream <a href="here">here</a>. In addition, Aquatics GB may use these recordings and images for the purposes of education and training, swimmer analysis, promotion, performance, development and selection and event analysis.















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In such instances where the event is being live streamed, it will not be possible to provide the option to refuse consent to filming and if there are any concerns, please speak to the Event Officer present. However, if individuals wish to refuse consent to static photography, please complete the Photography Refusal of Consent Form below and return to Aquatics GB Events Department.

If you, as a Parent/Guardian/Carer, have concerns about your child being photographed/filmed, please refer to the relevant Home Nation guidance document: Wavepower the Swim England Child Safeguarding Policy and Procedures; YPlant the Swim Wales Child Protection Policy; Scottish Swimming Child Protection Policy. If you have any concerns in this area, please contact the Data Protection Officer.

Our photography refusal form is available on the next page.

Please note that professional photography is not permitted at this event without prior written consent. Personal photography for private use is welcome provided it does not disrupt the event or infringe on the privacy of others. Aquatics GB reserves the right to request that certain photography devices are not used.

















PHOTOGRAPHY REFUSAL FORM
Name of Swimmer:
Membership Number:
Event: Aquatics GB Next Gen Championships 2025
I refuse permission for the taking and/or publication of images of my child or myself by the event's Official Photographer(s)
Signed(Competitor/Parent/Carer)
(Competitor/Parent/Carer)
Print Name:
Date:

Please return this form by email to: <a href="mailto:lsobel.Griffiths@aquaticsgb.com">lsobel.Griffiths@aquaticsgb.com</a>

















#### **DOPING CONTROL**

By entering this event the athlete consents to report to Doping Control, if requested, at any time during this event and agrees to abide by the <u>British Swimming Anti-Doping Rules (2021).</u>

If an athlete is subject to doping control, they should ensure they provide detail of all medications (prescribed or over the counter and including dosage) and supplements taken within the last 7 days in advance of the test and (where the sample collected is a blood sample) blood transfusions within the previous three (3) months, on the Doping Control Form. Any previously disclosed medications or supplements to your club and/or your home nation do not form any part of doping control.

Please check your medications via https://www.globaldro.com/uk/search

If the medication you are taking is prohibited in or out of competition you may require a TUE. Please read the details below.

#### Therapeutic Use Exemption (TUE)

If an athlete **IS WITHIN** the National TUE Pool they are required to obtain a TUE before using a prohibited medication or method. You can check if you are within the National TUE Pool via <a href="https://www.ukad.org.uk/national-tue-pool">https://www.ukad.org.uk/national-tue-pool</a> and selecting 'aquatics'.

If an athlete is <u>NOT</u> within the National TUE Pool but using a prohibited medication or method <u>and</u> is subject to doping control they are required to apply for a retroactive TUE and you should contact Jane Smith (<u>jane.smith@aquaticsgb.com</u> or 07917 834785) as soon as possible after doping control. A retroactive TUE must be submitted to UKAD within five (5) working days of the testing taking place.

You can find out more information about Medications on the UKAD website https://www.ukad.org.uk/medicine

If you require support or have a query about any medications, supplements or the anti-doping rules please contact Jane Smith at Aquatics GB via jane.smith@aquaticsgb.com or 07917 834785

Strict Liability means and athlete is wholly responsible for any banned substance found in their system, no matter how it got there.













