

JOB DESCRIPTION & PERSON SPECIFICATION

ROLE TITLE: ATHLETE REPRESENTATIVE

ROLE PURPOSE:

To make an effective contribution to the Aquatics GB Board to ensure that they represent the athletes, drive continuous improvement, a sustainable performance culture and provide strategic leadership to the delivery of the corporate plan.

CORE RESPONSIBILITIES:

1. To attend up to five Aquatics GB meetings per year and contribute appropriately to ensure that the Objectives of Aquatics GB, the targets set out in the Aquatics GB Corporate Plan and the overall Vision for Swimming are achieved within the budget set for the sport.
2. To attend the Annual General Meeting of Aquatics GB each year (normally November) and any other Aquatics GB General Meeting which may be called from time to time.
3. Act as the Board Champion for Anti-Doping.
4. Act as the Chair of the Athlete Leadership Group (“ALG”).
5. The Athlete Representative shall ensure the ALG meets its objectives set out in any Terms of Reference and provide assurance to the athletes that their voices are relayed to the decision makers.
6. Support and promote the athletes’ voices on issues raised by athletes by engaging, informing, and interacting with athletes, the ALG and any other relevant stakeholders.
7. Continually solicit and share athlete feedback on Aquatics GB activities and assist in reviewing and recommending effective ways to reach athletes.
8. Providing strategic insight and support through the Chief Executive to the Senior Management Team including the National Performance Director to evaluate the discipline performance plans and ensure their effective delivery.
9. Where appropriate, act as board liaison member to any group or Board sub-committee and undertake the roles and responsibilities set out in any relevant Terms of Reference.
10. Participate in appropriate activities as requested to raise the profile of Aquatics GB as a key influencer with Home Country Associations, UK organisations and international authorities including World Aquatics, European Aquatics and World Para-Swimming.

11. Participate in an agreed appraisal process for Board members.
12. Prepare appropriately for each Board meeting and to keep up to date with current developments in sport.
13. To review and challenge regular reporting on Aquatics GB's full financial position, ensuring internal and external reporting is accurate and fair.

A remuneration fee of £6,000 per annum for a time commitment of 25 days per annum is payable in addition to reasonable travel expenses incurred in fulfilling the Role.

Additional duties at the request of the Board for which no additional remuneration may be granted but for which expenses will be paid:

1. Any other duties requested by the Board, which are not stipulated in this Role Description.
2. Join with other Board members to represent Aquatics GB at National Events.
3. Join with other Board members to represent Aquatics GB at International Events, Bureaus or Congresses.
4. Join with other Board members to represent Aquatics GB at appropriate dinners and public functions.

Reviewed by – Legal and People January 2026
Aquatics GB Board January 2026

