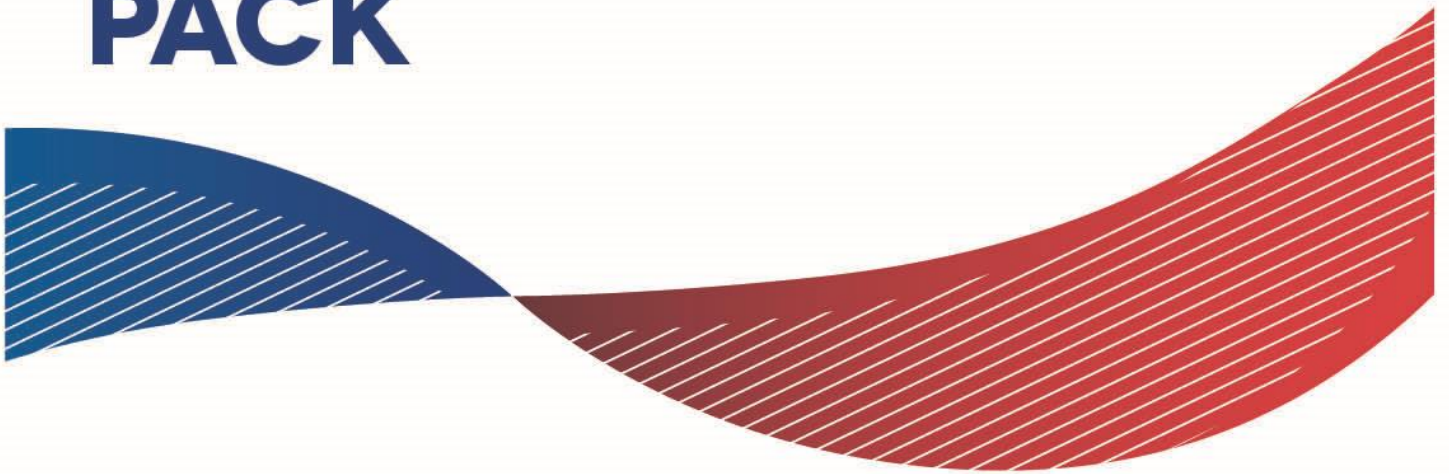




CONFIRMATION PACK



BRITISH SUMMER CHAMPIONSHIPS 2016

26 - 31 JULY
PONDS FORGE, SHEFFIELD

Funding Partner	Official Partner	Official Supplier	Endorsed Product	Host City & Venue
BRITISH SWIMMING	uk sport LOTTERY FUNDED	speedo	lumie helping you to shine MYRTHA POOLS Malmsten	SPORT SYSTEMS Marketing Sheffield SIV

CONTENTS

Key Contacts.....	3
Entry Confirmation.....	3
Training	3
Team Leader Meeting.....	3
Event Layout	4
Schedule.....	5
Presentations.....	6
General Information	6
Medical.....	6
Speedo	7
Spectator Information.....	7
Filming and Photography Policy.....	8
Photography Refusal Form	8

KEY CONTACTS

British Swimming Contact

Sophie Turner
British Swimming
SportPark
3 Oakwood Drive
Loughborough
LE11 3QF
Sophie.turner@swimming.org
01509 640240

Venue Contact

Ponds Forge International Sports Centre
Sheaf St,
Sheffield
S1 2BP
0114 223 3400

ENTRY CONFIRMATION

Please note that no paper confirmations will be sent out to competitors. A list of submitted entries and the draft programme are available [here](#). Competitors are requested to check their details carefully and inform the National Entries Administrator below if there are any errors.

National Entries Administrator – Barry Saunders
Tel – 01423 885 326 (after 18:00)
Email – national.entries@swimming.org

Entries are now closed however late entries will be accepted until the end of the Team Leader Meeting to be held at 18:00 on Monday 25th July 2016, for which the accompanying entry fee shall be twice that of the initial acceptance period.

TRAINING

Open training will be available on 25th July in the competition pool between 09:00 – 20:00. For further information on training times, please refer to page 5.

Only personal training equipment can be utilised during warm-up and swim down in the competition pool (pull buoys, kickboards). The use of bungee cords, fins or large hand paddles is prohibited at all times.

Athletes are encouraged to use lockers to safely store their belongings. Please note there will be a clear deck policy in place on the Omega Suite side of the pool. Swimmers and coaches will be permitted access to the seating on poolside underneath the spectator stand. British Swimming and Ponds Forge will not be responsible for any lost or stolen items left unattended.

TEAM LEADER MEETING

The Team Leader Meeting will take place in the Skyline Suite at Ponds Forge at 18:00 on Monday 25th July.

In the best interest of their swimmers, coaches are requested to attend this meeting to ensure that they understand the [championship conditions](#) set out for this meet and to be provided with important information relating to the operation of the event.

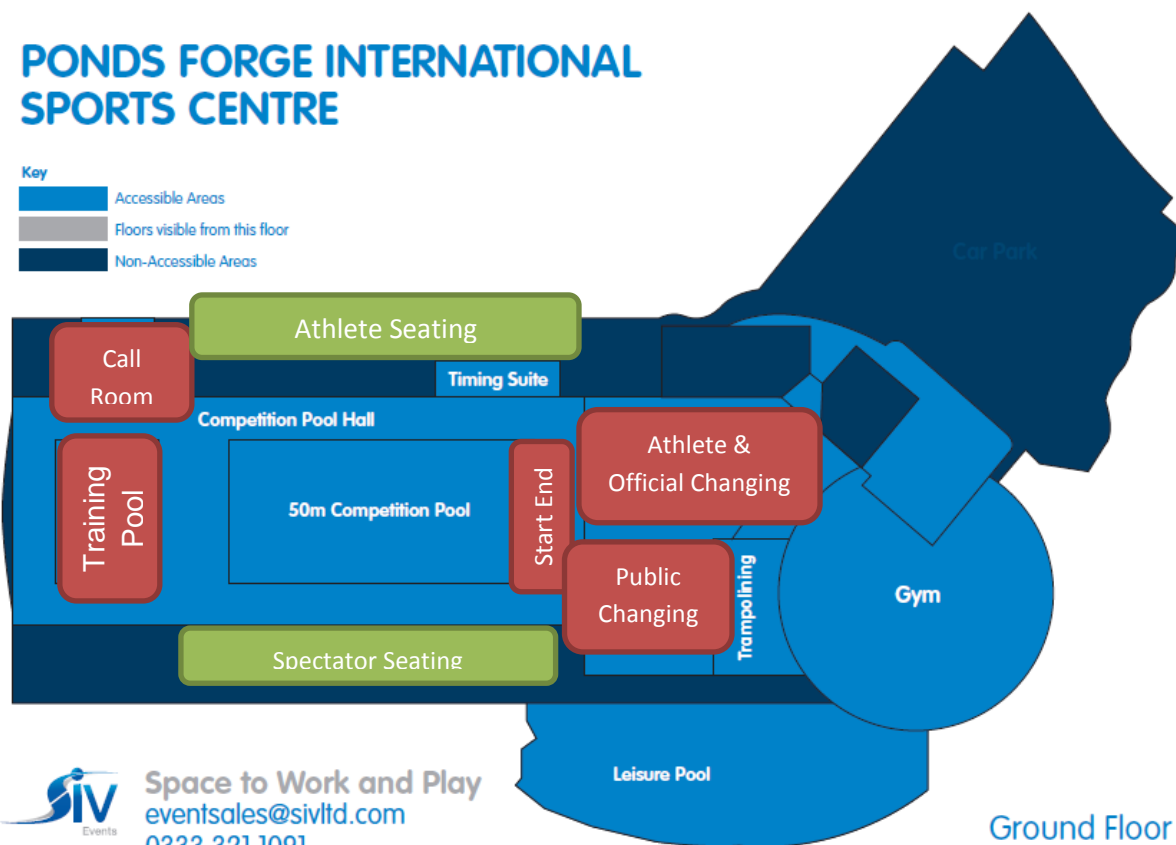
Please be aware that in extraordinary circumstances timings may be altered. As much notice will be given as possible if changes need to be made.

EVENT LAYOUT

PONDS FORGE INTERNATIONAL SPORTS CENTRE

Key

- Accessible Areas
- Floors visible from this floor
- Non-Accessible Areas



Space to Work and Play
eventsales@sivltd.com
0333 321 1091

Ground Floor

SCHEDULE

DATES	WARM UP	SESSION START	TRAINING TIMES
MONDAY 25TH JULY			09:00 – 20:00 COMPETITION POOL
TUESDAY 26TH JULY	SESSION 1 07:30 – 08:45	09:00	COMPETITION POOL FROM 07:30, BETWEEN SESSIONS AND UNTIL 20:30.
	SESSION 2 15:00 – 16:15	16:30	
WEDNESDAY 27TH JULY	SESSION 3 07:30 – 08:45	09:00	
	SESSION 4 15:00 – 16:15	16:30	
THURSDAY 28TH JULY	SESSION 5 07:30 – 08:45	09:00	
	SESSION 6 15:00 – 16:15	16:30	
FRIDAY 29TH JULY	SESSION 7 07:30 – 08:45	09:00	
	SESSION 8 15:00 – 16:15	16:30	
SATURDAY 30TH JULY	SESSION 9 07:30 – 08:45	09:00	
	SESSION 10 15:00 – 16:15	16:30	
SUNDAY 31ST JULY	SESSION 11 07:30 – 08:45	09:00	
	SESSION 12 15:00 – 16:15	16:30	

The Schedule for British Summer Championships 2016 is saved on the British Swimming Website [here](#). Please contact Sophie.turner@swimming.org if you have any questions.

PRESENTATIONS

The medal presentations are pre-scheduled for each event. This information and timings will be provided at the Team Leader Meeting. Athletes will be informed at the end of their final if they are required for a presentation and will be advised of the report time. Competitors must report to the presentation area at this time in full tracksuit and training shoes. Competitors are reminded to not wear GB Kit for this event.

GENERAL INFORMATION

Front Desk

Training day	Competition days					
25 th	26 th	27 th	28 th	29 th	30 th	31 st
08:30 – 18:00	07:30 – 12:00	07:30 – 12:00	07:30 – 12:00	07:30 – 12:00	07:30 – 12:00	07:30 – 12:00
	14:30 – 19:00	14:30 – 19:00	14:30 – 19:00	14:30 – 19:00	14:30 – 19:00	14:30 – 19:00

Accreditation - Coaches

If you have applied for an event specific or annual coach passes, which you are yet to pick up, these will be available to collect from the Front Desk from Monday 25th July.

If you have previously collected your annual pass please remember to bring this with you. Please email [Sophie Turner](#) if you have any queries.

Accreditation – Competitors

All competitors (including relay swimmers) will have been sent their accreditation upon confirmation of entry. **Competitors must print their own accreditation and bring it to the event.** If you haven't received this link or have any questions please contact [Sophie Turner](#) as soon as possible.

Accreditation must be worn at all times inside the venue and swimmers will not be allowed access to the venue without it. Accreditation is non-transferable and must be worn at all times when inside the venue. If the pass is forgotten, lost or mislaid during competition, a replacement pass will be re-issued from the Front Desk for a fee of £10.

Food and Drink

There will be provision to buy food from the cafe. No hot drinks are permitted in the seating stands or on the deck.

Athlete Seating

Athletes will have seating allocated in the stand that overlooks the competition pool, as well as on the seating on pool deck underneath the spectator stand. Venue plans included in this document.

MEDICAL

There will **not** be a doctor present at these Championships. Pool staff will administer first aid where necessary. The closest hospital to Ponds Forge is:

Northern General Hospital, Herries Road, Sheffield, S5 7AU.

Tel: +44 (0) 114 243 4343

SPEEDO

Speedo will be supporting the British Summer Championships 2016. They will be retailing official event merchandise, training and racing aids and a wide selection of Fastskin products including the LZR Racer X and LZR Racer 2. Be sure to visit the Speedo store during the event to receive a personalised fitting consultation and body scanning experience to find you the perfect size Speedo racing suit.

Speedo store opening times:

Competition days					
26 th	27 th	28 th	29 th	30 th	31 st
07:00 – 20:00	07:30 – 20:00	08:00 – 20:00	08:00 – 20:00	08:00 – 17:30	08:00 – 17:30

SPECTATOR INFORMATION

Tickets are on sale and available to purchase on the Ticketmaster website [here](#).

Tickets will only be available on the door from Tuesday 26th July 2016 for sessions that have not sold out. The Box Office will be open in the foyer at the following times:
26 – 31st July: 0730 – 1800

Tickets for remaining sessions will be available on a first come first served basis at the event for the below prices. Please visit the Ticketmaster website to check availability before travelling.

	HEATS	FINALS	FULL EVENT PASS	ALL HEATS PASS
Adult	£6.50	£7	£55	£30
Concession	£5	£5.50	£40	£20

Parking

Parking at the venue is limited, therefore we recommend using public transport to get to the venue. No parking spaces can be reserved for competitors, coaches or spectators.

FILMING AND PHOTOGRAPHY POLICY

British Swimming are aware of the wide range of devices including mobile telephones which have photographic and filming capabilities. This enables the capture of both static and moving images. Used responsibly, such devices are perfectly safe, but sharing images widely may betray a confidence or identify of a child/children which may present a risk of harm to the child/children concerned. The use of such equipment is difficult to control but we can all be vigilant if you have any concerns in this area, please bring them to the immediate attention of the events officer present at the event.

This event will be photographed and filmed. Static images will be displayed on the British Swimming website www.swimming.org and at the venue. They will be used to promote the sport at this event and events in the future. Moving images will be displayed at the venue and on the live stream via www.swimming.org.

The safety of children and young people for British Swimming and each of the Home Nations is of paramount importance. If you have any child safeguarding concerns at the event please contact the events officer present at the event.

Data Protection – Recording and Photography

Images of individuals, whether in still photographs or moving film images, will often be caught by the definition of personal data in the Data Protection Act 1998. In many cases consent from the individuals will need to be obtained in order to process (capture and use) the images fairly and lawfully.

The ASA and British Swimming may record the competition events in which you participate and general images of swimmers will form part of the information we hold and use. In addition to the purposes for general information set out above, the ASA and/or British Swimming may use these recordings and images for the purposes of education and training, swimmer analysis, promotion, performance, development and selection and event analysis. If you are a swimmer and have any concerns about being photographed/filmed at our events please complete the Refusal of Consent Form below and return to British Swimming Events Department. If you, as a Parent/Guardian/Carer, have concerns about your child being photographed/filmed, please refer to the relevant Home Nation guidance document: Wavepower the ASA Child Safeguarding Policy and Procedures; YPlant the Swim Wales Child Protection Policy; Scottish Swimming Child Protection Policy.

If you have any concerns in this area, please contact the Data Protection Officer.

PHOTOGRAPHY REFUSAL FORM

Name of Child:

Date of Birth:

I refuse permission for the taking and/or publication of images of my child by the Official Photographer(s) in respect of the British Summer Championships 2016.

Signed (Parent/Carer):

Print Name and Date:

Medical Declarations

Please note that in accordance with the International Standards for Testing, it is the athletes' responsibility to provide all information and dosage for any medications and supplements taken on the doping control form, at the point of doping control. Any previously disclosed medications or supplements to your club and/or via a British Swimming Medical Declaration Form forms no part of doping control.

Strict liability means athletes are responsible for any banned substance found in their system, no matter how it got there.

Please can we remind you to check all medications on www.globaldro.com

Funded athlete = if your medication is prohibited you must have a Therapeutic Use Exemption (TUE) in place at all times.

Non-funded athletes = if your medication is prohibited you must contact rachel.burrows@swimming.org after doping control. You will have 10 days to submit a retroactive TUE application following your drug test.

If you require support or have a query about any medications, supplements or the anti-doping rules around this then please contact Rachel Burrows at British Swimming: 07824 618 863.